



CENTRAL TESTING LABORATORY LTD.
 GRAIN • FEED • WATER • FOOD NUTRITION • CHEMICAL • MICROBIOLOGICAL ANALYSES

**CHAIN OF CUSTODY
 SAMPLE/TEST REQUEST FORM**

COMPANY NAME: _____ ADDRESS: _____ POSTAL CODE: _____

CONTACT: _____ DATE: _____ DATE RECEIVED IN LAB : _____ P.O.# _____

PHONE NO.: _____ FAX #: _____ EMAIL ADDRESS: _____ PAGE _____ of _____

SAMPLE NO.	CLIENT NAME	SAMPLE DESCRIPTION	PKG NO.	COMMENTS	LAB NO.

SAMPLE STORAGE INSTRUCTIONS

Normal 30 days (14 days for liquids) Extended - Release Date: _____ (\$20.00 Surcharge applies)

SPECIAL REPORT INSTRUCTIONS

- Auto Fax
- Auto Email
- Cell Notification # _____

FOR LABORATORY USE ONLY

Sample Condition Acceptable Client Supplied Container Temperature _____ °C

HOLD - DO NOT ANALYZE

Comments:

Payment terms: Please include payment with sample unless credit has been arranged.

DELIVERY ADDRESS: CENTRAL TESTING LABORATORY LTD.
 (Mail and Courier) **9-851 Lagimodiere Blvd., Winnipeg, MB R2J 3K4**
 # 202, 509-11 Avenue, Nisku, Alberta T9E 7N5

PH: (204) 237-9128
 PH: 1-877-955-7861
 FX: (204) 233-0489

I agree to the terms outlined on the reverse
 print: _____
 Sign: _____

SAMPLE TURNAROUND TIME

All laboratory results will be reported within 10 working days of receipt of sample, unless specified for non-routine tests, which may require extended analysis time. Most routine analysis is available within 3 days of receipt of sample. Samples designated as "RUSH" analysis may be subject to additional costs.

Samples received by the laboratory with incomplete or missing documentation will be held pending receipt of instruction from the client. This may affect the sample turnaround time, or the analysis on time critical samples, which cannot be guaranteed in such situations.

ANALYTICAL RESULTS

Reports of Analysis will be issued as printed documents by mail. Results may also be available by facsimile or email upon request. Electronic data can also be forwarded in a format suitable to the client, at no additional charge, providing the request is reasonable and is within the capability of Central Testings electronic technology.

Reports and analytical data will be retained for a period of five (5) years from the date of reporting. An additional charge may apply for accessing data or reports older than 12 months from the reporting date.

SAMPLE RECEIPT / CUSTODY / STORAGE

All samples submitted, as well as sample containers will be retained for a period of 30 days for most samples, and 14 days for liquid samples.

Samples can be stored beyond the normal retention period at the client's request, which are subject to a storage surcharge.

Return of samples and containers to the client may be done by written request only, and is at the discretion of Central Testing.

SAMPLE ANALYSIS

Wherever applicable, Central Testing Labs Ltd. will employ analytical methods that have been recognized by external bodies, and are validated internally according to Central Testing Labs Ltd. SOP's (Standard Operating Procedures). These external bodies may include AOAC, and AACC, among others.

Central Testing reserves the right to refuse to perform analysis if the laboratory deems not to have the capability or resources required for the analysis. This decision can be based on the lab facilities, equipment and instrumentation, expertise, scheduling and capacity, and proper Quality Control specifications.

PRICING / PAYMENT

Pricing may vary depending on the sample type and condition to be determined by Central Testing Labs Ltd.

Central Testing requires payment for all services in advance of analysis unless the client has an account with the laboratory in good standing.